**Meeting Cancelled because of Weather!**

**Meeting Date:** December 15, 2015

**PC Orientation:** N/A

**PC Business Meeting:** 12:30 p.m. – 2:30 p.m.

**Place:** Administration Office Belle Fourche, SD

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**Roll Call:**

**Others attending:** Marcus Bevier, Tammy McDaniel, Wanda Dunn

**Quorum Established?** Yes

**Additions to the Agenda:**

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**Seating the New Policy Council Members**

***Motion to seat to the 2015-16 Policy Council***

*Motion made by:*

*Second by:*

*Motion carried*

**Past Minutes:**

**Nov. 17, 2015 Minutes: Review and Adoption**

* No questions or comments

***Motion to approve Nov. 17, 2015 Minutes as presented***

*Motion made by:*

*Second by:*

*Motion carried*

**Old Business:**

**TREC Board of Directors Meeting Minutes – November**

* No questions or comments

**Leadership Team Meeting Minutes** – **November**

* No questions or comments

**Maintenance & Improvements Projects Update – Convex Mirrors**

**Federal Monitoring Protocol Review: Corrective Action Plan to Address Noncompliances**

* Due date is Dec. 31, 2015

**New Business:**

**Financial Summary Report: November 30, 2015 – including Full Credit Card Reports, Bank Statements, CANS Report, Shopko & Sam’s Club, USDA Savings Acct.**

* Marcus reviewed
* Monthly Program Expenses
* Administrative Expenses
* In-kind

***Motion to approve the Financial Summary Reports as presented***

*Motion made by:*

*Second by:*

*Motion carried*

**Cash Flow Projection Reports 2015-16**

**Summary of Operations Report: November 30, 2015**

* Marcus reviewed
* Enrollment Reports:
* Family Partnership
* Policy Council
* Home Visit Completion Rates
* Formal Observations
* Classroom Attendance
* GOLD
* DIALS and ASQs –
* Health –

***Motion to approve Summary of Operations Report***

*Motion made by:*

*Second by:*

*Motion carried*

**Policies, Procedures & Forms:**

* EHS Home Visit Policy (Policy Clarification)

***Motion to approve the Policies, Procedures and Forms***

*Motion made by:*

*Second by:*

*Motion carried*

Content Plans of Action: None

**Hiring Recommendations**

**Resignations: None**

* Sarah Rice (Perkins EHS HV); Sharon Condon (HS HV)

**Program Aggregation – Fall 2015**

**Professional Development System Update**

**5 Year Goals - Update**

**Self-Assessment – Tentative Schedule**

Information Memorandums: None

**Public Comment:**

**Parent Committee Meeting Reports & Requests**

Meeting adjourned at

Next meeting will be January 19, 2016