**Meeting Date:** September 27th, 2016

**Board Business Mtg.:** 2:00 p.m. to 3:00 p.m.

**Place:**  Rapid City, SD

**Telephone Number:** 605-723-8837

**Roll Call:**

**Members Attending:** Deborah Bordeaux, Rena Hymans, Janine Short

**Members Absent:** None

**Quorum Established?** Yes

**Non-Members attending: Marcus Bevier**

**Business meeting began:** 2:00 p.m.

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**Training:** None

**Additions to Agenda:** HSPPS implementation

**TREC Business:**

**BOD Roster & New Member Recruitment**

* Tim Potts
  + Tim does not know whether he’ll be able to join the Board. He will know more about a potential conflict of interest after October 1st.

**Team Communication**

**PC Minutes – August**

**LT Minutes – August**

**Consent Agenda**

**August, 2016 BOD Minutes:** Review and Adoption

***Motion to approve August, 2016 TREC Board minutes***

*Motion made by:Janine*

*Second by: Deborah*

*Motion carried*

**Policies, Procedures & Forms**

* Marcus noted that the work hours procedure was updated to accommodate all. It was changed from 7:30 – 6:30 to 07:00 – 06:30.

**Old Business:**

**Maintenance & Improvement Projects – 2016**

* Upcoming Projects (Buffalo Basement)

**OHS Items:**

**New Business:**

**Financial Summary Report: August 31, 2016**

***Motion to approve Financial Summary Report as presented as well as the Full Credit Card Reports, Bank Statements, and CANS Report***

*Motion made by:Janine*

*Second by: Deborah*

*Motion carried*

* Full Credit Card Reports, Bank Statements, CANS Report, USDA Savings Acct. Statement, Hunger Relief Acct. Statement, Shopko and Sam’s Club

***Motion to approve the Full Credit Card Reports, Bank Statements, CANS Report, USDA Savings Acct. Statement, Hunger Relief Acct. Statement, Shopko and Sam’s Club Card***

*Motion by Janine*

*Second by: Deborah*

*Motion carried*

**Cash Flow Projection Reports (2015-16)**

**Summary of Operations Report: August 31, 2016**

* Marcus discussed the summary of operations report with members of the Board. He indicated that statistically speaking, it was a good year. Home visits in both programs had good completion percentages.
* Rena suggested we approach reporting home visits in a different manner. It seems that we receive similar reports each month and spend a great deal of time discussing the intricacies of why some visits were being missed.

***Motion to approve Summary of Operations Report and other Monitoring Reports for June as presented***

*Motion made by: Janine*

*Second by: Deborah*

*Motion carried*

**Annual Report**

* Marcus shared the events of the year with the publication of the TREC annual report. In all, he reported that the program performed very well for children and families during the past year. There is work to be done, but we are on the right path.
* There was some discussion about TREC Board feelings on how the year went in general.
* TREC Board members discussed whether it was a good idea to expand programs or continue to hone our work with the current Head Start project.
* Various ideas for additional programs were discussed, and the notion of the need for services in Oglala Lakota County discussed as well.
* Rena discussed a desire to diversify funds in some shape or form.

***Motion to approve the Annual Report for 2015 per amendments***

*Motion made by: Janine*

*Second by: Deborah*

*Motion carried*

**Enrollment Updates – 99 in HS (94 enrolled; 5 accepted)/ 54 in EHS (10 left for new HV)**

* Given the designation of being chronically under-enrolled, Marcus provided an update on the current enrollment figures.
* Head Start and Early Head Start are struggling to find some income eligible children. This makes things difficult in more sparsely populated areas.
* Marcus indicated that we had new EHS and HS home visitors start recently, and the numbers should come up within the next month.

**Agency Values Committee**

* No update at this time

**Head Start Program Performance Standards**

* Marcus reviewed some of the highlights with the release of the Head Start Program Performance Standards
* He communicated that an implementation approach for timely adoption and compliance of the standards must be in place by November, 2016.
* TREC will not have any issue maintaining compliance with the new standards.
  + They offer programs a little more autonomy
  + Monitoring for many areas has been suspended for the upcoming program year
  + We still may receive a CLASS monitoring visit
* Marcus highlighted that he will deliver a Board and Policy Council training on the new standards in the coming months
* Plans for the compliance table are already in place. Most items are fairly easy in terms of compliance
* TREC will start planning for the duration adjustment soon.

**Resignations & Terminations:** None

**Hiring Recommendations: Admin Assistant, Floating Teacher Assistant**

**Hiring in Process:**

**United Way of the Black Hills – Action Plan**

**Board Retreat – Tentative Dates, Participants**

**Adjournment:**

***Motion to adjourn***

*Motion made by: Janine*

*Second by: Deborah*

*Motion carried*

***Next Meeting Date: October 20th 5:30 – 7:30 p.m.***